

apprenticesearch.com[®]
Recruitment, Resources, Results

Connecting Employers and Apprentices across Ontario

**EMPLOYMENT
ONTARIO**

What is Apprenticeship?

Apprenticeship is a workplace-based training program for people who want to work in a skilled trade

90 percent of the apprenticeship is on-the-job under the supervision of skilled tradespeople

10 percent occurs at a post-secondary institution or other approved training organization

Apprentices are workers, so they can earn while they learn a trade

Apprenticeship Sectors



Construction Sector

- Includes trades such as [Electrician](#), [Brick and Stone Mason](#), [Plumber](#) and [Carpenter](#)
- Potential for a lot of work to be performed outdoors (seasonal work)
- Minimum educational requirement is typically between grade 8-10; however, most employers now require Grade 12 or equivalent

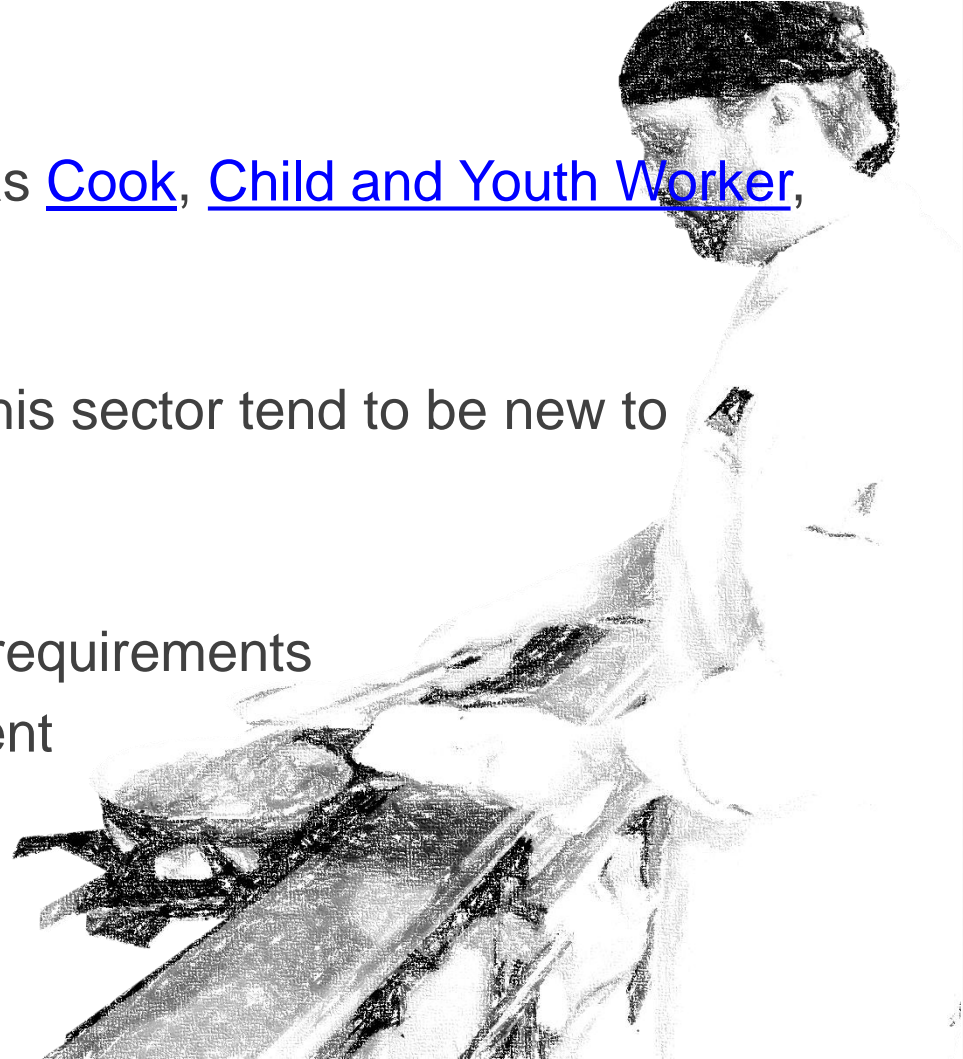
Industrial Sector

- Includes trades such as [Tool and Die Maker](#), [General Machinist](#) and [Millwright](#)
- Typically carried out in factory or industrial shop settings
- Minimum educational requirement is grade 12 or equivalent



Service Sector

- Includes trades such as [Cook](#), [Child and Youth Worker](#), [Hairstylist](#) and [Arborist](#)
- Many occupations in this sector tend to be new to formal apprenticeship
- Minimum educational requirements is grade 12 or equivalent



Motive Power Sector

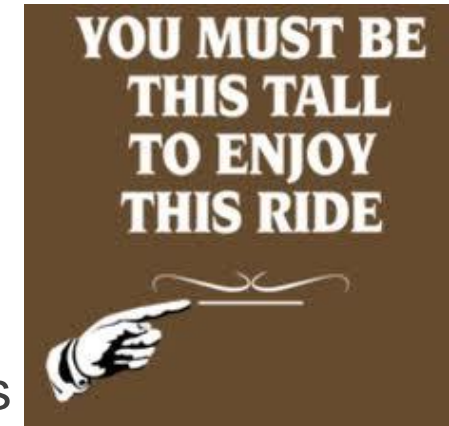
- Includes trades such as [Automotive Service Technician](#), [Auto Body Repairer](#), [Truck and Coach Technician](#) and [Motorcycle Technician](#)
- Minimum educational requirements is grade 12 or equivalent



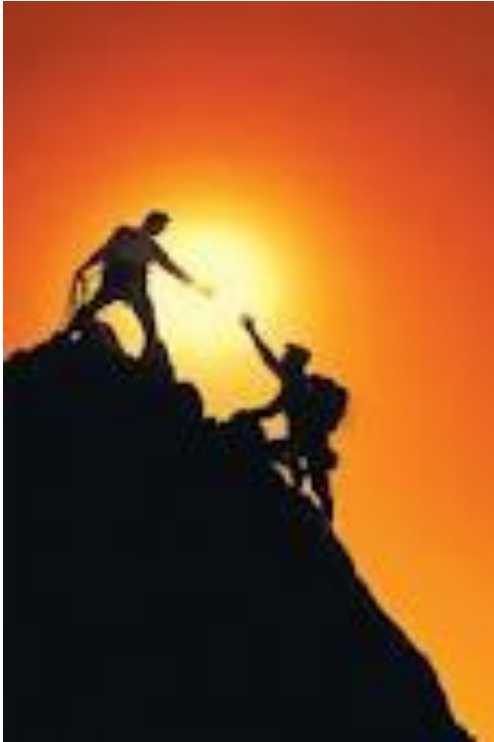
What is Required?

To enter into an apprenticeship, you must meet the following criteria:

- Be at least 16 years of age
- Eligible to work in Canada
- Attain the minimum education requirements
 - These range from grade 8 to 12 depending on the trade
 - However, most employers now require at least grade 12 education or equivalent



Length of Apprenticeship



- An apprenticeship can take 2-5 years to complete, which amounts to between 2500 - 9000 hours
- Time required varies by trade, but Construction, Motive Power and Industrial sector apprenticeships tend to take longer than Service sector apprenticeships

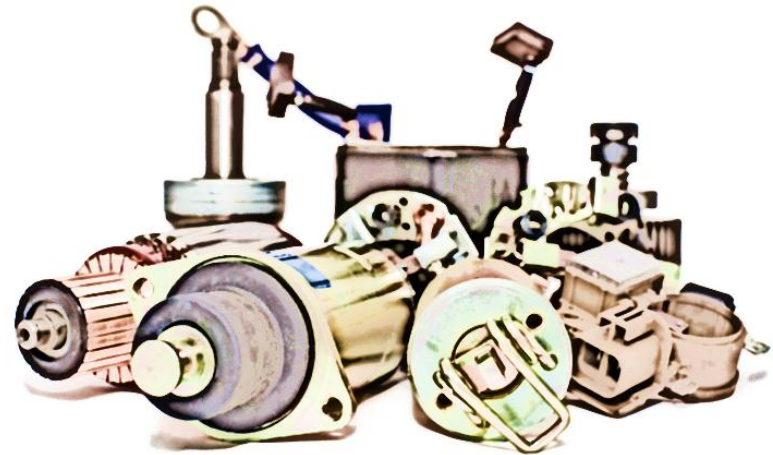
Types of Apprenticeship

- **Compulsory Trades** - the apprentice must train under a journeyperson qualified in the selected trade and a person must be an apprentice to work in that trade. Examples include Electrician and Hairstylist.



Types of Apprenticeship

- **Voluntary/non-compulsory trades** - mean the same in regards to apprenticeship training: the apprentice may train under an experienced mentor, but doesn't have to complete an apprenticeship to work in that trade. Examples include Parts Technician and Cook.



Steps to an Apprenticeship



Traditional Route



Ontario Youth Apprenticeship Program



Union or Industry Approved Training



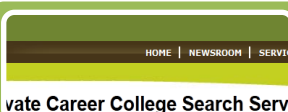
College Route



Co-Op Diploma Apprenticeship Programs



Pre-Apprenticeship Programs



Private Career Colleges

Apprenticeship Process

Start with research

Create a functional formatted resume geared towards the trade of interest

Find your employer/sponsor

Following the *probation period** contact the MTCU to get 'registered' as an apprentice with your sponsor

Keep track of your hours and contact your MTCU Training Consultant to find out when you would be eligible to attend the in-school training portion

Write your 'Certificate of Qualification' exam

Once you have passed your C of Q exam,
you are a **licensed journeyperson**

Every apprentice receives a 'training standards' booklet upon registration. This contains the following:

Apprentice/Trainee Record
(Apprenticeship Contract Number)

Training Units and Skill Sets that need to be signed off once the apprentice becomes competent in various skills

Sponsor Information (You can have more than one sponsor throughout your apprenticeship)

Certification Process

Upon successful completion of hours and in-school training, apprentices will be awarded with a Certificate of Apprenticeship (C of A)

The Certificate of Qualifications (C of Q) will be achieved by gaining a score of 70% or higher on the multiple choice trades exam

- Workers that are in un-restricted/voluntary trades can challenge the C of Q exam, with proof of working in the trade



Red Seal Trades

To date, there are 53 trades included in the Red Seal Program on a national basis

The Program encourages harmonization of provincial and territorial apprenticeship training and certification programs by developing and maintaining interprovincial standards of qualification for Red Seal trades

The Red Seal endorsement allows the journeyman to work anywhere in Canada without re-writing the exam



Cost of Apprenticeship



Cost:

- \$40 registration fee (for MTCU)
- Up to \$500/schooling session
- \$100 to write C of Q exam

Category	Description	Amount
For The Apprentice	Provision grants of up to \$1,000 per term to apprentices who are eligible for support measures to help cover their costs while they are in training.	Up to \$1,000
Loans for Tools Program	Apprentices are allowed to take out loans for the tools and equipment they need to perform the tasks of the trade in which they are employed.	Up to \$800 Max. depending on the trade
The Apprenticeship Incentive Grant	Provision employer apprentices with the intention of up to \$200 to help cover the cost of new tools necessary for their trade. This amount can be up to \$1,000 for those who are completing their training.	Up to \$200 Max. The Deduction of new tools
The Apprenticeship Completion Grant	Apprentices can apply for a grant of up to \$1,000 per year that is available to registered apprentices who have successfully completed the first or second year or both of the first two years. This grant helps apprentices cover some of the expenses related to tuition, books, and tools, among other things, during their apprenticeship.	Up to \$1,000 Max. per year
The Apprenticeship Completion Grant	At \$2,000 levels each grant available to registered apprentices who have completed an apprenticeship training program and major certification in a Red Seal Trade, some other trade, apprenticeship program, or other.	\$2,000 levels grant
The Apprenticeship Completion Grant for Non-Red Seal Trades	At \$1,000 levels each grant available to apprentices who complete apprenticeship training and receive certification in a Red Seal Trade or other trade, apprenticeship program, or other.	One time \$2,000 levels benefit
Provision of \$1,000 to support individuals who require support to meet the academic eligibility requirements for apprenticeship training.	Provision of \$1,000 to support individuals who require support to meet the academic eligibility requirements for apprenticeship training.	\$1,000 one-time benefit

Incentives:

- Loans for Tools
- Apprenticeship Incentive Grant
- Apprenticeship Completion Grant
- [Incentives form found on apprenticesearch.com](http://www.apprenticesearch.com)

A part of the Solution



apprenticesearch.com provides:

- Information
- Resources
- Apprenticeship Opportunities across Ontario
- Labour Market Info (LMI) on Apprenticeship
- Personalized Assistance



Questions and Discussion