

**SUMMER
COOPERATIVE EDUCATION
SHSM/OYAP**

@ Cathedral High School and St. Thomas More

The St. Charles Continuing Education Department administers the HWCDSB Summer Cooperative Education/OYAP Program.

How can the Summer SHSM Cooperative Education/OYAP Program help high school students?

Through the Summer SHSM Cooperative Education/OYAP experience, the student will have the opportunity to:

- Explore a career or job, and be trained by skilled professionals
- Earn 2 credits toward their Ontario Secondary School Diploma requirements.
- Build essential skills in preparation for school, work, apprenticeship training or post-secondary education pathways.
- Participate in seasonal job or career areas whose peak productivity occurs in the summer.

How is the Summer SHSM Cooperative Education/OYAP Program delivered?

- The Summer Cooperative Education/OYAP Program is a 2- credit (220 hour) course.
- Students who are applying to the program will complete the application and provide all accompanying paperwork to the SHSM Counselor
- The Summer Cooperative Education Teacher will contact the students to determine admission into the program.
- Daily attendance is compulsory in this fast-paced program.
- Transportation to and from the Cooperative Education placement is the responsibility of the student.

Applications are to include the following:

- Student Application Form*
- Current Resume*
- Credit Counseling Summary*
- Students applying for Health Care placements **ADDITIONALLY MUST** have either St Joe's Application and Immunization forms completed, or Hamilton Health Sciences immune forms completed.

**ONLY COMPLETE APPLICATION PACKAGES
WILL BE CONSIDERED**

**Late admissions will only be considered if
the student provides the placement and
space is available.**

**Applications must be submitted to
the SHSM counselor at the home
school.**

SHSM counselor will forward applications to

Marilyn Presutti
Co-op Placement Officer
Nicholas Mancini Centre
44 Hunt Street
Hamilton, ON L8R 3R1

APPLICATION DEADLINE*

***Applications for Health and Wellness placements due
April 11, 2014**

Applications for all other placements due May 16, 2014

All students must attend
ORIENTATION SESSION: WEDNESDAY JUNE 4 AT 4:00 PM
AT CHS RM. 310 or STM Library

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Freedom of Information:

This information is collected under the authority of the Education Act and in compliance with Section 14, Section 32 and subsection 29 (2) of the Municipal Freedom of Information and Protection of Privacy Act, and will be used for the ongoing administration of appropriate Cooperative Education placements.

Student Application Form

Student Information

| | | | | | |
|-------------------|------|--------------------|-----|-------------|------|
| Last Name | | First Name | | Female | Male |
| Address | | City or Town | | Postal Code | |
| Telephone | Cell | Date of Birth: | Day | Month | Year |
| E-mail address | | Parent or Guardian | | | |
| Emergency Contact | | Telephone | | | |

Secondary School Information

| | | | | | |
|--|--|--------------------------------------|--|--|--|
| Home School | | Address | | | |
| City | | Postal Code | | Telephone | |
| Guidance Counselor or Cooperative Education Teacher's Name | | | | | |
| Total Credits to date | | Number of credits needed to graduate | | Year you expect to graduate from high school | |

Please complete the following questions:

1. What career, job or trade areas are you interested in learning about?

2. Why have you chosen this career or job?

3. Is there a specific placement where you would like to attend for the Summer Cooperative Education Program? If your answer is yes, fill out the information below:

| | | |
|----------------|-----------|-------------|
| Placement Name | | |
| Address | City/Town | Postal Code |
| Contact Person | Telephone | |