



# So what happens next?

If your address, sponsor employer, status as a secondary student or status as an apprentice changes, you **MUST** contact the Training Consultant from MTCU

## ID Card

Your apprenticeship ID card will be sent to you in the mail. You can expect to receive the card within 4 to 6 weeks of your registration date. You must carry this card with you while on the job and be prepared to present it to an Inspector if asked. If you do not receive your ID card please contact MTCU. (905)521-7764

## Training Standard

Training standards may be downloaded from [www.collegeoftrades.ca](http://www.collegeoftrades.ca)  
This book is to be used as a training guide. It outlines the skills you are expected to learn during your apprenticeship. You should receive feedback from your trainer and signatures beside the skills you have achieved. At the end of your apprenticeship you may be required to present this book to the **MTCU** as proof that you have accomplished the acquired skills.

## Grants

The Apprenticeship Incentive Grant (AIG) is available to apprentices in Red Seal trades. Qualifying apprentices receive **\$1000.00** after successful completion of level 1 schooling and another **\$1000.00** after successful completion of level 2 schooling. The Apprenticeship Completion Grant (ACG) is a **\$2000.00** grant that may be available to qualifying apprentices who are successful at completing apprenticeship training.

## Registered Training Agreement (RTA)

The signed training agreement is a legal document which outlines your responsibilities as an apprentice and the responsibilities of your employer/sponsor. The training agreement is **not** a contract of employment. If your employer/sponsor changes you **must** notify the MTCU and arrange for a new training agreement to be signed.

## Trade School

You will receive an offer to attend trade school. The school notice generally comes in the mail and will be sent approximately 3 months prior to the start date of class. You must be a graduate of high school before accepting an offer for trade school. Act quickly, speak with your employer first then call to reserve your seat. Instructions will come with the offer. **IMPORTANT: as soon as you graduate from high school contact MTCU to let them know, this will ensure that you get on the list to receive a schooling offer.**

## Cost

As an apprentice the majority of your classroom fees are paid for. Apprentices are asked to pay a classroom fee. These fees are based on program duration and generally range between **\$300.00** to **\$800.00** per level. You will also be required to purchase text books and tools. These expenses may vary depending on your trade. Save all of your receipts as you may be able to claim these expenses on your income tax.

## Contacts:

Leo Paone  
OYAP Coordinator  
Nicholas Mancini Centre  
44 Hunt Street  
Hamilton, ON L8R 3R1  
Tel: (905)525-2930 Ext. 2886  
Fax: (905)523-0247  
e-mail: [paonel@hwcdsb.ca](mailto:paonel@hwcdsb.ca)

## Websites:

[www.oyaphwcdsb.com](http://www.oyaphwcdsb.com)  
[www.pathtosuccess.ca](http://www.pathtosuccess.ca)  
[www.apprenticesearch.com](http://www.apprenticesearch.com)  
[www.servicecanada.gc.ca](http://www.servicecanada.gc.ca)  
[www.red-seal.ca](http://www.red-seal.ca)  
[www.careercruising.com](http://www.careercruising.com)  
[www.skillsCanada.ca](http://www.skillsCanada.ca)  
[www.hrsdc.gc.ca](http://www.hrsdc.gc.ca)  
[www.jobbank.gc.ca](http://www.jobbank.gc.ca)



Hamilton-Wentworth  
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## **The Ontario College of Trades**

The **Ontario College of Trades (OCOT)** was created to be an industry-driven organization that will promote the trades and protect the public interest by regulating the trades in Ontario.

As of April 8, 2013, sections of the OCTA Act, 2009 will come into effect. Under OCTAA, OYAP apprentices (i.e. OYAP participants with an RTA) are **required** to become members of the OCOT.

However, while in OYAP a registered apprentice is exempt from:

- membership fees;
- appearing in the OCOT public register;
- being called before any OCOT committees on conduct and fitness to practice.

Note: These exemptions end when the OYAP apprentice completes or withdraws from OYAP.

For more information about the OCOT, please visit their website at [www.collegeoftrades.ca](http://www.collegeoftrades.ca) or call 1-855-299-0028 to register as a member

### **So once you have signed an RTA....what happens next?**

- **On the day that the RTA is registered by MTCU the OYAP apprentice will have 90 days to register with the OCOT.**
- Upon registration with OCOT, OYAP apprentices will receive a statement of membership and a membership card in the mail. If you do not receive your statement of membership or membership card, please contact OCOT. Apprentices will also receive a wallet card from MTCU. You must carry these cards along with your OYAP wallet card with you while on the job and be prepared to present it to an inspector if asked.

### **NOTE:**

- **If new apprentices do not become members within the required time period, the RTA will be cancelled (notification will be sent to the apprentice and the sponsor).**
- **If your address, sponsor/employer, status as a secondary student or status as an apprentice changes, you MUST contact the Training Consultant from MTCU and inform the OCOT!**

### **Once you have graduated and left secondary school some things will change!**

- When OYAP participants with an RTA graduate and leave secondary school, they will be required to pay a membership fee (on the anniversary of initial membership date) to the OCOT if they continue to have an RTA.
- All OYAP exemptions will be lifted.